

IFTA AUDIT COMMITTEE TELECONFERENCE

September 14, 2010

PARTICIPANTS

AnnMarie Chamberlain
Bob Schwab
Diana Kay
Hoa Quach
Dave Nicholson

Debbie Meise
Audrey Martel
Gene Hall

Absent: Dawn Lietz, Jeff Hood, Dan Young, Fred Alleman, Bob Turner, Tony Dewell, Scott Bryer

Minutes from August 10th were approved and Dave Nicholson motioned to accept with Hoa Quach seconding. Minutes accepted.

Report/Update

Webinars – Not discussed – presenters were not on the call

CAWG –Dave Nicholson reported that progress is being made but it is a slow process. They are now meeting every 2 weeks and currently Article X language is the focus.

Workshop volunteers:

AnnMarie is encouraging everyone to work on their presentations so that deadlines can be met. Debbie Meise read last years deadline timeline to compare if we are on track. No one has seen a schedule of deadlines yet for this year's workshop. Gene Hall will be sending out an e-mail to confirm how everyone is doing with their presentation and the results will be forwarded to AnnMarie, Gerald and Tim.

AnnMarie reminded everyone that Gene Hall is the material coordinator so when you are working on the workshop material keep in mind scripts, powerpoints, what you want printed, and determine what you want posted on the IFTA website before the workshop and what you do not.

Gene Hall suggested that there be information on the registration page on the website to notify attendee's to download and print materials that are posted if they want to bring them to the workshop.

No disks or binders are going to be provided this year.

There is still discussion on who is going to be doing the town hall. Debbie Meise commented that it is customarily the vice chairs that would conduct the town hall.

There is a GPS meeting planned for next week.

Presentation Topics were discussed:

Bob Schwab received items from AnnMarie pertaining to Auditor 101 and he is going to be looking into the PowerPoint.

Dan Young is joining Managing Compliance

Breakout sessions:

- A. Pertains to the truck in the parking lot – Will be titled Rubber meets the Road
- B. GPS from an auditor viewpoint – (a meeting is scheduled for next week)
- C. GPS from Industry Stand point

General Session (there are 3 General Sessions: 2/9 -8:30-10:00, Dawn, Rich, Hoa, Tony----10:30-12:00, Dawn, Jeff, Connie, Sandy-----2/10-8:30- 11:00 Jeff, Dave

Will be Jeff Hood and Dave Nicholson

Juris Only: needs to be worked on.

Invitation to the Commissioners have been sent and AnnMarie is requesting that the each member of the audit committee contact the commissions on their contact list and encourage attendance at the workshop. Be sure to mention the GPS presentation

Invitation to Industry will go out with the registration packets

Workshop Hotel per diem adjusted:

AnnMarie announced that the room rate has dropped from \$117.00 a night down to \$104.00 per night plus 12 ½% tax, whereas the Feds downgraded the cost.

Discussion:

A300 and A520

The committee will be notified that a vote will be taken on the next tele-conference. If members would like to review A300 Gene Hall has posted the proposed ballots on the audit committee message board. Debbie commented that the 2011 Deadline for Ballots is April 15th. Dave Nicholson recommended if a committee member will be unable to be on the call, their vote should be done ahead of time.

Bob Schwab's letter

Debbie commented that she had been receiving calls. Debbie explained that the only exemption for IFTA are off road miles and details were discussed on how that is reported on the tax return. Once Bob Schwab receives all of the survey's back, he will formulate the results and forward them to the committee members.

Robert Elser(KS)letter:

The audit committee is not aware of any jurisdictions conducting audits as was described in the letter. Debbie recommended that each jurisdiction could respond to Robert Elser's letter whereas the audit committee does not respond to individuals.